

TFA ELITE – HIGH PERFORMANCE ACADEMY

Job Advertisement: TFA Elite Academy Programme Manager - Full time role

Company: TFA Elite

Location: UL Sports Arena

Are you ready to elevate young talents in both football and education? We're on the lookout for a dedicated and passionate **Football Academy Programme Manager** to lead our full-time schools program. As a key player in our team, you will:

🌟 **Lead and Inspire:** Spearhead the recruitment of staff, design engaging football and education curricula, and implement programs that inspire and develop young athletes.

📅 **Time Management Pro:** Create efficient timetables and staff rotas, ensuring a seamless operation for day sessions, as well as overseeing our thriving evening academy.

🏆 **On the Field Leadership:** Take charge during daytime sessions, imparting knowledge and skills to budding football enthusiasts, fostering a love for the game.

🌐 **Global Footprints:** Organize and manage tournaments and events both in Ireland and abroad, showcasing the talent nurtured in our academy on the international stage.

🏖️ **Summer Adventure:** Plan and execute training camps during the summer months, providing an immersive football experience for our young players.

🏠 **Full-Time Commitment:** This is a full-time position with a salary range of €25,000-€30,000 for a 35-40 hour workweek. Occasionally, evenings, weekends, and trips abroad will be part of the excitement.

About TFA Elite: TFA Elite is a renowned soccer academy committed to developing exceptional athletes in an elite environment. Our academy consists of two primary programs:

1. Full-Time Transition Year Programme: Based in the UL Arena in Limerick, our full-time program provides a comprehensive soccer curriculum for talented young players. We focus on fostering their skills, knowledge, and character development to prepare them for the next level of their soccer journey.
2. Private Academy: Our private academy caters to players of all ages and abilities, ranging from grassroots to elite. We offer personalised coaching sessions tailored to the specific needs of everyone, ensuring their growth and progress in a supportive and challenging environment.
3. Online Academy – give athletes the chance to surround themselves through a professional team of coaches, through our online coaching system

Football Academy Program Manager: Roles and Responsibilities

As the Football Academy Program Manager, you will play a pivotal role in the overall development and success of our football academy. Your responsibilities will encompass various aspects, ensuring the smooth operation of our full-time schools program, evening academy, and associated events. Here's a detailed breakdown of your roles and responsibilities:

1. Program Development and Oversight:

- Develop and implement a comprehensive football and education curriculum for the full-time schools program.
- Oversee the day-to-day operations, ensuring the highest standards in coaching, mentoring, and academic support.
- Monitor and evaluate the effectiveness of the program, making continuous improvements based on feedback and performance metrics.

2. Staff Recruitment and Management:

- Lead the recruitment process for coaching and support staff, ensuring a qualified and motivated team.
- Develop staff rosters and timetables, optimizing resources for maximum efficiency.
- Provide ongoing training, feedback, and professional development opportunities for the coaching and support staff.

3. Event Organisation and Management:

- Plan, organise, and execute local and international football tournaments and events.
- Coordinate logistics for travel, accommodation, and participation in tournaments abroad.
- Ensure all events align with the academy's values and contribute to the holistic development of the players.

4. Evening Academy Oversight:

- Supervise and coordinate the evening academy sessions, maintaining a high standard of coaching and engagement.
- Collaborate with coaching staff to design and implement focused training sessions that complement daytime activities.
- Foster a positive and inclusive environment for players to enhance their skills and passion for the sport.

5. Training Camps:

- Plan and execute summer training camps, providing players with intensive and immersive football experiences.
- Coordinate logistical aspects, including venue selection, accommodation, and guest coaches.
- Design camp schedules that balance skill development, team building, and recreational activities.

6. Curriculum Design and Implementation:

- Collaborate with educational experts to design a well-rounded curriculum that integrates football and academic learning.
- Ensure that curriculum implementation aligns with educational standards while fostering a passion for the sport.

7. Performance Evaluation and Reporting:

- Establish key performance indicators (KPIs) for both staff and players, conducting regular evaluations.
- Provide detailed reports to senior management on the academy's overall performance, areas of improvement, and successes.

8. Personal and Professional Development:

- Stay current with industry trends, coaching methodologies, and educational practices.
- Pursue continuous personal and professional development opportunities to enhance leadership skills and football expertise.

Working Schedule:

- Full Time: Approximately 35-40 hours per week (including evenings, weekends and trips abroad).

Requirements:

- 1. Proven Track Record:**
 - Demonstrated experience in football coaching and successful program management.
- 2. Leadership and Organizational Skills:**
 - Strong leadership qualities coupled with effective organizational skills.
- 3. Curriculum Design and Implementation:**
 - Ability to design and implement engaging football and education curricula.
- 4. Communication and Interpersonal Abilities:**
 - Excellent communication and interpersonal skills for effective collaboration.
- 5. Flexibility:**
 - Availability for occasional evening sessions, weekends, and international trips.
- 6. UEFA B License:**
 - Possession of UEFA B coaching license or equivalent certification.

Desirable Qualifications:

- 1. UEFA Coaching Licenses:**
 - Possession of UEFA A license or higher is an added advantage.
- 2. Sports Management Qualifications:**
 - Qualifications in sports management or a related field.
- 3. Youth Development Experience:**
 - Previous experience working with youth development programs.
- 4. First Aid and CPR Certification:**
 - Certification in first aid and CPR is desirable.

How to Apply:

If you are passionate about football, education, and shaping the future of aspiring athletes, we invite you to apply for the Football Academy Program Manager position. To be considered for this exciting opportunity, please follow these application guidelines:

- 1. Submission Deadline:**
 - The deadline for submitting your application is 03/02/2024
- 2. Application Materials:**
 - Prepare a comprehensive application that includes:
 - Your updated resume highlighting relevant experience.
 - A cover letter outlining your motivation for applying and addressing how your skills align with the role's requirements.
 - Any additional supporting documents, such as coaching certifications, academic qualifications, and reference letters.
- 3. Submission Method:**
 - Email your application materials to thomondfootballacademy@gmail.com
 - Use the subject line: "Football Academy Program Manager Application - [Your Full Name]."
- 4. Application Review:**
 - Applications will be reviewed as they are received, and shortlisted candidates will be contacted for further assessment.
- 5. Interview Process:**
 - Shortlisted candidates will undergo an interview process that may include in-person, virtual, or panel interviews.

6. Reference Check:

- Successful candidates may be subject to reference checks to verify qualifications and experience.

7. Final Selection:

- The final candidate will be selected based on qualifications, experience, and suitability for the role.

We thank all applicants for their interest in joining TFA Elite. If you have the skills and passion to contribute to our academy's success, we look forward to receiving your application.

Note: Only shortlisted candidates will be contacted for an interview.

Join TFA Elite and be a part of our mission to develop the next generation of soccer stars, from grassroots to elite levels!

Sincerely,

Tommy Heffernan
Academy Director
TFA Elite

